

## Feb 27, 2023 | [BIA Board Meeting](#)

Attendees: [Alice Plug-Buist](#) [Harry Stinson](#) [Eric Muller](#) [Jacob Tutt](#) [Robert Iszkula](#) [Stephen Colville-Reeves](#) [Tyler Cowie](#)

Regrets: [Melissa McSweeney](#) [Peter Mokycke](#)

1. **Call to Order** - 1:05
2. **Declaration of Conflicts**
3. **Approval of Minutes**

First: [Tyler Cowie](#)

Second: [Robert Iszkula](#)

4. **Guest presentations**

none

5. **Discussion Items**

Draft Bylaws - [Nadine Ubl](#) reviewed changes including # of board members min 7 max 11 with ideal at 9. Number of meetings of the board to be a minimum of 6 per year to provide flexibility. Ideally still meeting once per month. Some discussion about term limits and whether they are appropriate or not. Bylaws currently state that terms would follow that of city council until a successor has been appointed. Board agreed that for the time being, no change to term limits would be made, but that review if this could be conducted should the need arise.

### Committee Updates:

Marketing/Events - Festival will be altered to cover 3 dates over the summer months. Tentative dates are: June 2nd, August 5th, and Sept 3rd. All are budget and competition with other events pending. Budget items are being reviewed to determine best course of action. Events will primarily be focused on street closure. [Robert Iszkula](#) will take on Chair of the events committee moving forward.

Governance - Change to bylaws has been the focus. More review of policies to come once new bylaws are in place. No chair selected as of yet.

Attraction and Retention - Meeting online through Google spaces to collaborate on efforts. List of vacant properties being compiled and will begin to reach out to owners.

Streetscape & Beautification - Tyler Cowie has agreed to Chair this committee moving forward. Discussion primarily focused on clean up and streetscape master plan. Planter inventory will take place with intention to plant and paint in the spring. Robert agreed to head up planter project. Nadine will try to get donations for paint.

Hamilton Police Services - Nadine asked to provide insight into the BIA needs of the representative who will join the advisory committee for HPS. Nadine will update with more details post meeting. Nadine has been in touch with the Crime Manager (Alex Buck) and a meeting is set for the coming weeks.

Audit Update - KPMG has delayed meeting 2 times now. Once follow up meeting has happened we will know more details. We are in the home stretch of the audit. Will need to make sure that book keeper and Accountant are on top of things to ensure we don't

have issues moving forward. Alice mentioned that the board may not have been fully aware of the state of the financials and that she is glad that Nadine is addressing the mess. We may need to consider a new accountant and replace the book keeper. Nadine is vetting options.

**6. Motions**

Motion to pass new bylaws as amended and all board members to sign off.

First: Tyler Cowie

Second: [Robert Iszkula](#)

**7. New Business**

The Generator is helping with a Social media plan that has been offered to the membership to share their stories through the BIA platforms. All businesses and organizations are welcome to take part. They fill out a google form and the Generator will contact them to set up a 20 minute session to come by, take a few pictures and gather details to create a narrative for them. No cost to members.

**8. Adjournment - 2:15**